

SECRET

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, EE  
Attn : EE/AH/A, [ ]  
FROM : Chief Overseas, Operations School, OTR

DATE: 25 April 1958

SUBJECT: Additional Copy of Instructor's Guide to Caching for Vienna Station  
Ref : Telephoned Request by [ ] TSS, on 23 April

1. In response to referenced request the Office of Training is releasing the attached copy (#9) of subject Guide for transmittal to the TSS representative at Vienna Station. This copy is being sent in addition to copy #72 just recently released for dispatch to other interested personnel at the Vienna Station.

2. CI/OA concurs in the release of copy #9 of subject document to the TSS representative at the Vienna Station, with the following stipulations:

- a. That CIA staff personnel will maintain custody of this copy at all times, and that it will be stored in a CIA installation with adequate physical facilities for safeguarding SECRET material;
- b. That the attached copy will not be shown or passed to liaison personnel without the specific authorization of Headquarters;
- c. That, at the discretion of the field station, selected illustrations and portions of text in the attached document may be shown to our own cleared agent trainees in the course of their training, provided this is accomplished under secure physical conditions and in the presence of a CIA staff officer;
- d. That the above stipulations will be included in the dispatch transmitting the attached document to the field;
- e. That the tear sheet attached to the front cover of copy #9 will be removed before it leaves Headquarters. *Done*

DECLASSIFIED AND RELEASED BY  
CENTRAL INTELLIGENCE AGENCY  
SOURCE/METHOD/EXEMPTION 3B2B  
NAZI WAR CRIMES DISCLOSURE ACT  
DATE 2007

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3. It is requested that a copy of the transmittal dispatch be routed to CO/OS/TR for retention.

FOR THE DIRECTOR OF TRAINING:

Encl: Copy #9

APPROVED:

CI/OA

*for*  
25 April 1958

To CC:

*Your attention  
is directed to  
para 2.2 above*

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